

**~JOB ANNOUNCEMENT~**

Title: **Construction Worker**

Location: Lac du Flambeau Chippewa Housing Authority

Pay Range: 40 hrs. per week (Based on Experience and/or Qualifications)

Fringe Benefits: Health, Dental, Optical, Life, AD&D, ST/LT Disability & 401K after 90-day probationary period.

Supervisor: Construction Manager

Requirement: Mandatory Drug Test, Random thereafter

**APPLICATION (WITH RESUME OPTIONAL) DEADLINE DATE:**

**To CHA In-Person: No later than 4:00pm, Thursday, September 20<sup>th</sup>, 2024.**

**BY Mail/USPS: Must be postmarked by Thursday, September 20<sup>th</sup>, 2024.**

Applicants will be notified of interviews after the application deadline.

**Job Summary:**

The Construction worker is held responsible and accountable to perform semi-skilled and skilled work in general labor, construction, carpentry, and mechanical repairs of single-family housing units and multi-family apartment buildings. This includes the responsibility of quality workmanship to keep all housing units of the LDF-CHA properties and grounds in decent, safe and sanitary condition and correct any condition that may lead to harm, injury or accident involving residents, co-workers and the general public. All work performed is to be done in accordance with Lac du Flambeau Tribal Codes, Uniform Building Codes and other applicable regulations.

**Job Duties and Responsibilities:**

- Perform construction worker duties in an efficient and timely manner & submit a completed written work order description form daily to the Construction Manager Clerical Assistant.
- Follow all CHA Personnel Policies and Procedures.

- Perform decontamination/remediation procedures utilizing proper PPE, containment methods for removal, proper disposal, cleaning and sanitizing of contaminants from units such as mold, sewage and other substances as needed.
- Perform construction duties to include: repairs and installation of concrete footings, porches, stairs, hand & guard rails, handicap ramps & other accessories, sidewalks, landscaping, framing, roofing, windows, siding, insulation, drywall, painting, moldings/trim work, interior and exterior doors & hardware, cabinets & countertops, and all other duties associated with repairs or new construction of housing units.
- Perform minor repair or replacement of electrical items such as wiring, switches, receptacles, light fixtures, ventilation controls, smoke alarms, circuit breakers, fuses and other components as needed.
- Install appliances and mechanical equipment such as ranges, refrigerators, sump pumps, exhaust fans, HVAC repair, replacement & cleaning.
- Perform minor plumbing repairs and replacements including: tub and shower units, sinks, faucets, toilets, water supply lines, drain, waste and vent systems, locate and dig up septic systems and other items when required.
- Responsible to check punch list items upon completing construction activities of units before tenant occupancy.
- Participate in rotating schedule for nightline/emergency coverage after normal work hours, holidays and weekends.
- Responsible to receive instructional classes for First Aid, CPR, and OSHA 10 which must be completed during the 90day probationary period.
- Ensure safety of self and co-workers while following all work safety rules and policies;
- Maintain and ensure the safety and proper use of all LDF-CHA vehicles, equipment and tools;
- Follow the inventory system procedure for LDF-CHA materials, equipment and tools;
- Perform manual snow removal, shoveling of roofs and sidewalks.
- Attend required meetings and participate in any job-related training(s) as assigned;
- Perform other related construction/rehab duties and responsibilities as assigned;

Working knowledge, skills and abilities:

- Semi-skilled and skilled in all areas of the housing structure including rough carpentry, finish carpentry, roofing, exterior finishing, minor plumbing, electrical and HVAC components.
- Working knowledge of LDF-CHA Tribal Housing & Uniform Building Codes.
- Communicate positively and effectively with assisting LDF-CHA residents in understanding construction and maintenance activities of the unit;
- Communicate positively and effectively with LDF-CHA staff personnel;
- Working knowledge and experience of cultural, social and community environment of the LDF Chippewa Tribe
- Demonstrated organizational, time management and prioritization skills;
- Ability to lift and carry 90 pounds such as heavy construction materials, supplies, equipment and tools;
- Ability to maintain complete confidentiality of all LDF-CHA tenants, employee's and other matters of the LDF-CHA business operation;
- Ability to work independently in high stress situations; and
- Ability to interact positively with the public and employees.

Job Qualifications:

- Native American preference applies
- Technical college certificate or minimum of 3 years work experience in a related field of residential construction.
- Must have own tools (List supplied & annual tool allowance provided by LDF-CHA).
- **Must have valid driver's license, liability insurance and own means of transportation for self, required tools, minimal equipment & materials to and from work sites.**
- Successfully complete a background check.
- Participate in mandatory drug testing program.

Submit applications to: **Chippewa Housing Authority**  
**Attn: HR Department**  
**P.O. Box 187, 554 Chicog Street**  
**Lac du Flambeau, WI 54538**